

**WEDNESDAY, JULY 22, 2020 @ 4:30 PM  
REGULAR COUNCIL - TELECONFERENCE  
GUYSBOROUGH MUNICIPAL OFFICE**

Warden Vernon Pitts called the meeting to order at 4:29 p.m.

**ATTENDANCE**

**20-07-29737**

Warden Vernon Pitts  
Deputy Warden Sheila Pelly  
Councillor Miles MacDonald (Teleconference)  
Councillor Neil DeCoff (Teleconference)  
Councillor Dave Hanhams (Teleconference)  
Councillor Rickey McLaren (Teleconference)  
Councillor Fin Armsworthy (Teleconference)

**OTHERS PRESENT**

Barry Carroll, CAO  
Gary Cleary, Deputy CAO  
Bruce MacKeen, Municipal Solicitor (via teleconference)  
Kate Jamieson, Deputy Municipal Clerk  
Paul Long, Citizen's Action Group Health Care, Guysborough  
Media (via teleconference)

**REGRETS**

Councillor Janet Peitzsche

**APPROVAL OF AGENDA**

**20-07-29738**

**MOVED:** Councillor Fin Armsworthy  
**SECONDED:** Deputy Warden Sheila Pelly  
**MOTION;** THAT Council approve the Agenda as presented.  
**MOTION CARRIED**

**APPROVAL OF MINUTES OF REGULAR COUNCIL JUNE 17, 2020**

**20-07-29739**

**MOVED:** Councillor Miles MacDonald  
**SECONDED:** Councillor Neil DeCoff  
**MOTION;** THAT Council approve the minutes of June 17, 2020 Regular council Meeting as presented with no noted errors or omissions.  
**MOTION CARRIED**

**DELEGATIONS**

**CITIZEN'S ACTION GROUP ON HEALTH CARE FOR GUYSBOROUGH**

Warden Pitts welcomed Mr. Paul Long who thanked him for the opportunity to introduce the group. Mr. Long explained the concerns of the ER Department closure at the Guysborough Memorial Hospital and would like for their voices to be heard. Mr. Long thanked the Municipality for their help as well as Minister Hines and the Hospital Foundation. Their concerns is with even all their help they have formed a support group. He advised that a flyer was mailed to all households, letters forward to MLA, Minister of Health and spoke with Administrator at the hospital. Mr. Long's request to Council was if any residents in any Districts are interested to join the group they may contact him. The next meeting is planned for July 30<sup>th</sup>. Mr. Long noted that this is a municipal wide issue and not just Guysborough as it affect the entire municipality.

Councillors expressed their gratitude that they are taking a leadership role and working with the Hospital Foundation and other groups. Cooperation is essential and they thanked the group.

## BUSINESS ARISING FROM MINUTES

### ALTERNATIVE VOTING BYLAW #23 2ND & FINAL READING

20-07-29740

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Miles MacDonald

**MOTION:** THAT WHEREAS Council did, on June 17, 2020, give notice of intent to adopt the Alternative Voting Bylaw #23;

AND WHEREAS notice was placed in the Guysborough Journal on July 1<sup>st</sup> and July 8<sup>th</sup> stating the date and time of the meeting at which Council proposes to consider it and the place where the proposed bylaw may be inspected;

**BE IT THEREFORE RESOLVED THAT** the Council of the Municipality of the District of Guysborough approve the second and final reading of the Alternative Voting Bylaw #23 as amended.

**MOTION CARRIED**

## NEW BUSINESS

### PROCLAMATION – RIGHT TO KNOW WEEK

20-07-29741

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** THAT the Municipality of the District of Guysborough has adopted the principles of openness, transparency and accountability; and

WHEREAS *Part XX* of the *Municipal Government Act* gives citizens a right of access to information in the custody or under the control of the Municipality of the District of Guysborough; and

WHEREAS access to information ensures citizens of Nova Scotia have the opportunity for meaningful participation in the democratic process; and

WHEREAS a celebration of the right of citizens to access information will facilitate informed public participation in policy formulation, ensure fairness in government decision-making and permit the airing and reconciliation of divergent views; and

WHEREAS Municipality of the District of Guysborough joins all other Canadian jurisdictions and democracies world-wide in acknowledging international Right to Know Week;

THEREFORE be it resolved that I, Warden Vernon Pitts, Municipality of the District of Guysborough, do hereby proclaim September 28 to October 4, 2020 to be Right to Know Week in the Municipality of the District of Guysborough.

**MOTION CARRIED**

### BRIEFING NOTE – APPOINTMENT ASSISTANT RETURNING OFFICERS

20-07-29742

**MOVED:** Councillor Fin Armsworthy

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** THAT the Council of the Municipality of the District of Guysborough appoint Kate Jamieson, Shawn Andrews and Deborah Torrey as Assistant Returning Officers for the October 2020 Municipal Election.

**MOTION CARRIED**

**BOYLSTON TRAFFICE ISSUES**

**20-07-29743**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Councillor Miles MacDonald

**MOTION:** THAT the Council of the Municipality of the District of Guysborough request staff to forward a letter to Department of Transportation to request signage in the Boylston area regarding “No Jake Braking”.

**MOTION CARRIED**

**MOVED:** Councillor Neil DeCoff

**20-07-29744**

**SECONDED:** Councillor Miles MacDonald

**MOTION:** THAT the Council of the Municipality of the District of Guysborough request staff to forward a letter to Department of Transportation to request radar speed sign in the Boylston area.

**MOTION CARRIED**

**IMPERAL OIL LOT/IRVING OIL LOT**

**20-07-29745**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** THAT the Council of the Municipality of the District of Guysborough request staff to forward a letter to Imperial Oil Ltd. regarding the status of their property in Boylston and to Irving Oil Ltd. for an update on their plans for the property on Main Street, Guysborough.

**MOTION CARRIED**

**BRIEFING NOTE – PROGRESS CALIM #6, CELL #5, CONSTRUCTION NOVA  
CONSTRUCTION**

**20-07-29746**

**MOVED:** Councillor Fin Armsworthy

**SECONDED:** Councillor Neil DeCoff

**MOTION:** THAT Progress Claim #6, from Nova Construction, in the amount of \$341,479.49, for work on Cell #5 construction be approved for payment, in accordance with the recommendation from Dillon Consulting and subject to final review by our Finance Department.

**MOTION CARRIED**

**BRIEFING NOTE – PURCHASE TRASH COMPACTOR**

**20-07-29747**

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Neil DeCoff

**MOTION:** THAT staff be authorized to proceed with the purchase of an 826K Cat trash compactor, at a purchase of \$603,557 (after trade-in of 2015, 826 Cat compactor) plus applicable tax (\$25,865.45 after recovery) and a 5 years/7500 hours extended warranty for \$37,780 for a total cost of \$667,222.45 with all costs to be paid from the 2<sup>nd</sup> Generation equipment reserve.

**MOTION CARRIED**

**ASSET MANAGEMENT, POLICY H-26, 1<sup>ST</sup> READING**

**20-07-29748**

**MOVED:** Councillor Miles MacDonald

**SECONDED:** Councillor Dave Hanhams

**MOTION:** THAT the Council of the Municipality of the District of Guysborough approve first reading of the “Asset Management, Policy H-26”.

**MOTION CARRIED**

## **BRIEFING NOTE – LOCATION POLLING STATIONS ELECTION 2020**

Mr. Barry Carroll advised Council of the process for preparing for the Municipal Election on October 12, 2020. To provide access and assistance, 1 polling station per municipal district will be set up that has an election. A list of the locations in each of the 8 districts was reviewed.

## **NURSING HOMES – EXCLUSION INSURANCE POLICY RE COVID-19 20-07-29749**

**MOVED:** Councillor Miles MacDonald

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** **THAT** the Council of the Municipality of the District of Guysborough request staff to forward a letter to the Minister of Health, Randy Delorey regarding unable to have insurance coverage with the insurance policy of the two nursing homes due to COVID-19.

**MOTION CARRIED**

## **COMMITTEES AND BOARDS**

### **RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

#### **RECOMMENDATION - OH&S POLICY & PROCEDURAL MANUAL, 1<sup>ST</sup> READING 20-07-29750**

**MOVED:** Councillor Fin Armsworthy

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** **THAT** on the recommendation from the Committee of the Whole the Council of the Municipality of the District of Guysborough approve first reading of the “Occupational Health & Safety Policy & Procedural Manual”.

**MOTION CARRIED**

#### **RECOMMENDATION - DOYLE BEQUEST FUNDS – UNIFORMS 20-07-29751**

**MOVED:** Councillor Dave Hanhams

**SECONDED:** Councillor Neil DeCoff

**MOTION:** **THAT** on the recommendation from the Committee of the Whole the Municipality of the District of Guysborough Council authorize funding from the Doyle Bequest Trust Fund for the purchase of staff uniforms in the amount of \$2,752.42 (net HST rebate)

**MOTION CARRIED**

#### **RECOMMENDATION - NEW ALERTING SYSTEM, 1<sup>ST</sup> READING 20-07-29752**

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Fin Armsworthy

**MOTION:** **THAT** on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough approve first reading of “Policy H-25 - Public Alerting Policy”.

**MOTION CARRIED**

#### **RECOMMENDATION - MERGER POLICY’S G-2 (A), (B), (C), AND (D), 1<sup>ST</sup> READING 20-07-29753**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Councillor Rickey McLaren

**MOTION:** **THAT** on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough approve first reading of “Policy G-3 - Fire Department and Emergency Services Provider Annual Renewal Policy”.

**MOTION CARRIED**

#### **RECOMMENDATION - FLOOD MITIGATION PLANNING DOCUMENT, FINAL DRAFT 20-07-29754**

**MOVED:** Councillor Miles MacDonald

**SECONDED:** Councillor Dave Hanhams

**MOTION:** THAT on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough accept the final draft of our new Flood Mitigation Plan; a plan that will form part of and be incorporated into, any new updates and amendments to our Municipal Planning Strategy, Land Use Bylaw and zoning at such time when those documents are reviewed and renewed.

**MOTION CARRIED**

**RECOMMENDATION - EXPANDED HOURS & 4 DAY WORK WEEK POLICY, 1<sup>ST</sup> READING** **20-07- 29755**

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Dave Hanhams

**MOTION:** THAT on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough approve first reading of the “Interim Guidance Policy on the Expanded Service Hours and Four (4) Day Work Week Model”.

**RECOMMENDATION - REALLOCATION OF APPROVED BUDGET FUNDS** **20-07-29756**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Deputy Warden Sheila Pelly

**MOTION:** THAT on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough make the necessary adjustments in our current budget and reallocate \$20,000 from property migration and \$15,000 from the branding initiative for a total of \$35,000, with those funds being moved over to a new account that will fund the necessary technological upgrades to help position the Municipality in dealing with a second wave of the COVID Pandemic or for future EMO events;

**AND FURTHER THAT** this funding would cover the cost of a consultant to independently evaluate the 4-Day Work Week Program and to provide recommendations on MODG’s current personnel and performance evaluation policies.

**MOTION CARRIED**

**RECOMMENDATION - TENDERS FOR FOUNDATION OF TWO COMPOST BUILDINGS** **20-07-29757**

**MOVED:** Councillor Miles MacDonald

**SECONDED:** Councillor Rickey McLaren

**MOTION:** THAT on the recommendation of the Committee of the Whole the Council of the Municipality of the District of Guysborough that Staff be authorized to proceed with the award of the contract for 2 – 80’ x 200’ foundations for Compost Buildings to Brilum Construction for an amount of \$886,860.29 plus HST in accordance with the recommendation from Strait Engineering.

**MOTION CARRIED**

**AMENDED ENTERTAINMENT EVENTS BYLAW, 1<sup>ST</sup> READING** **20-07-29758**

**MOVED:** Councillor Dave Hanhams

**SECONDED:** Councillor Rickey McLaren

**MOTION:** THAT Council did at the July 22, 2020 Council meeting give notice of intent to adopt “Amended Entertainment Events Bylaw”;

**BE IT THEREFORE RESOLVED THAT** the Council of the Municipality of the District of Guysborough does hereby approve the first reading of Entertainment Events Bylaw;

**AND FURTHER THAT** the by-law will be recommended for second reading at the next scheduled meeting of Council.

**MOTION CARRIED**

**HOME MANAGEMENT BOARD:** **20-07-29759**

Warden Vernon Pitts noted he attended a meeting on July 21. The audit has been completed and have a small surplus in both facilities. Both facilities are doing well with the COVID-19 pandemic.

**MOVED:** Deputy Warden Sheila Pelly  
**SECONDED:** Councillor Neil DeCoff

**MOTION:** THAT the Council of the Municipality of the District of Guysborough approve the Home Management Board Committee report as presented.  
**MOTION CARRIED**

**EASTERN REGION SOLID WASTE MANAGEMENT:**

No meeting

**EMERGENCY MANAGEMENT OFFICE:**

Councillor Finlay Armsworthy stated no meeting as postponed until September.

**GUYSBOROUGH ADULT LEARNING ASSOCIATION:**

Councillor Rickey McLaren advised no meeting until September.

**WASTE MANAGEMENT LIAISON COMMITTEE:**

Deputy Warden Sheila Pelly noted no meeting until September,

**HOME SUPPORT BOARD:**

Deputy Warden Sheila Pelly stated no meeting. Warden Pitts noted that Jackie Dort, long time committee member has passed away and condolences will be passed on to the Warden and Council of St. Mary's.

**LIBRARY BOARD:**

**20-07-29760**

Councillor Miles MacDonald stated they met in Mulgrave on July 16. Their budget was approved and all is going well with the safe ways to serve the public.

**MOVED:** Deputy Warden Sheila Pelly  
**SECONDED:** Councillor Rickey McLaren

**MOTION:** THAT the Council of the Municipality of the District of Guysborough approve the Library Board report as presented.  
**MOTION CARRIED**

**CANSO ARENA:**

Mr. Barry Carroll did advise Council that a meeting did take place and an update will follow at a later date.

**COMMUNITY HEALTH BOARD:**

**20-07-29761**

Councillor Neil DeCoff stated they met via Zoom. Received their Wellness grant and deadline to apply is October 15<sup>th</sup>. They have ads on social media. A letter was forward to the provincial government advocating the lack of internet in the area.

**MOVED:** Councillor Miles MacDonald  
**SECONDED:** Councillor Dave Hanhams

**MOTION:** THAT the Council of the Municipality of the District of Guysborough approve the Community Health Board report as presented.  
**MOTION CARRIED**

**STAKE HOLDERS COMMITTEE:**

No meeting

**AUDIT COMMITTEE**

**20-07-29762**

**APPROVAL 2019/2020 FINANCIAL STATEMENTS**

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Miles MacDonald

**MOTION:** **THAT** on the recommendation of the Audit Committee to the Council of the Municipality of the District of Guysborough that the 2019/2020 Non-Consolidated Financial Statements and the 2019/2020 Consolidated Financial Statements including the Canso-Hazel Hill Water Utility, Milford Haven Home for Special Care, Canso Seaside Manor and Canso Electric Utility statements be adopted as presented by Grant Thornton.

**MOTION CARRIED**

**APPROVAL - MANAGEMENT LETTER**

**20-07-29763**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Councillor Dave Hanhams

**MOTION:** **THAT** on the recommendation of the Audit Committee to the Council of the Municipality of the District of Guysborough approves the Management Letter as presented by Grant Thornton.

**MOTION CARRIED**

**ANY OTHER COMMITTEE OR BOARD:**

**COMMITTEE BUSINESS**

**ROUTINE MATTERS**

**CORRESPONDENCE/NEW BUSINESS:**

**INTO CLOSED SESSION**

**20-07-29764**

**MOVED:** Deputy Warden Sheila Pelly

**SECONDED:** Councillor Fin Armsworthy

**MOTION:** **THAT** Council proceed into Closed Session.

**MOTION CARRIED (5:35 p.m.)**

**PROPERTY**

**OUT OF CLOSED SESSION**

**20-07-29765**

**MOVED:** Councillor Neil DeCoff

**SECONDED:** Councillor Fin Armsworthy

**MOTION:** **THAT** Council return to Open Session.

**MOTION CARRIED (5:38 p.m.)**

**PROPERTY**

**20-07-29766**

**APPROVAL OF THE "OFFER TO PURCHASE" (WITH IDEMNITY AND RELEASE)  
FOR PROPERTY ASSETS**

**MOVED:** Councillor Miles MacDonald

**SECONDED:** Councillor Dave Hanhams

**MOTION:** THAT the Warden and CAO be authorized to sign an “Offer to Purchase” property assets as discussed in Closed Session and in consultation with the Municipal Solicitor”.

**MOTION CARRIED**

**FUTURE MEETING DATES:**

- Sept 02, 2020 – COW @ 4:30 pm
- Sept 16, 2020 Regular Council @ 4:30 pm

**ADJOURNMENT:**

**20-07-29767**

**MOVED:** Deputy Warden Sheila Pelly

**MOTION:** THAT the July 22, 2020 Regular Council meeting stand adjourned.

**MOTION CARRIED (5:39 p.m.)**

---

**WARDEN**

---

**CHIEF ADMINISTRATIVE OFFICER**

---

**DATE**

DRAFT