

COUNCIL POLICIES & PROCEDURES

SECTION-H

ASSET MANAGEMENT

SUBJECT: Asset Management

POLICY NUMBER: H-26

APPROVAL DATE: July 21, 2021

PURPOSE:

MODG is committed to improving the long-term sustainability of our infrastructure. This asset management policy provides MODG with a transparent and consistent framework for identifying priorities, managing risks and meeting its service delivery goals which considers strategic plans, budgets, service levels and risks.

SCOPE:

The assets covered under this policy are assets owned and/or operated by MODG.

MODG GUIDING PRINCIPLES:

MODG's asset management policy includes the following guiding principles:

Principle 1: Service delivery to residents

Principle 2: Long-term sustainability and resilience

Principle 3: Fiscal responsibility in asset management decision-making

Principle 4: Continuous improvement

Principle One – Service Delivery to Residents:

MODG will aspire to develop defined level of service objectives that balance community expectations and regulatory requirements with risk, affordability and available resources, and will monitor and periodically review level of service objectives to ensure that they meet or support community and council expectations and other strategic objectives. MODG staff will regularly communicate to council to share information on service performance and related information.

Principle Two – Long term Sustainability and Resilience:

MODG's asset management decision-making will incorporate the needs of both current and future generations and changing community demographics and expectations related to service delivery.

MODG's asset management decision-making will incorporate the impacts of climate change, environmental factors, socio-cultural factors, economic factors, and other related factors pertaining to asset management.

Principle Three – Fiscal Responsibility and Asset Management Decision Making:

MODG staff and Council will give consideration to all life-cycle costs including the cost to build, operate and maintain infrastructure in budgeting and financial planning. MODG's long-term financial projections for revenue and expenditures, related to current and planned infrastructure needs, will be considered in the annual budgeting process. Funding requirements and reserve policies will be integrated with asset management planning.

Principle Four – Continuous Improvement:

MODG staff will ensure Council is supported in making well-informed decisions based on good information and advice; MODG commits to:

- Supporting asset management awareness and training for staff and council in accordance with their respective roles and responsibilities
- Improving the asset management process
- The integration of asset management systems

ROLES AND RESPONSIBILITIES:

MODG Council is responsible for:

- Approving asset management policy
- Articulating community values
- Setting asset management priorities
- Approval of funding and resources to implement the asset management policy and associated requirements
- Approval of asset funding through multi-year and long-range financial plans
- Reviewing the asset management policy as required

The CAO is responsible for leading implementation of the asset management policy for MODG.

Department managers are responsible for leading the adoption of the asset management policy within their departments and for allocating appropriate resources to its implementation and associated requirements.

All staff involved in the application of asset management are responsible for following the requirements of the asset management policy.